



# FARNHAM TOWN COUNCIL

## Agenda Council

---

**Time and date**

Thursday 16th September, 2021 at 7.00 pm

**Place**

Council Chamber - Farnham Town Hall.

---

To ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** on **Thursday 16th September, 2021, at 7.00 pm** in the Council Chamber - Farnham Town Hall. The Agenda for the meeting is attached.

Attendees are asked to take a lateral flow test prior to attending and to not attend if you have been 'pinged' or in contact with anyone who may have had coronavirus in the days running up to the meeting. Only councillors present in the meeting room will be entitled to participate and vote on any matter.

Please note that public attendance will be via Zoom.

<https://us02web.zoom.us/j/88964891257?pwd=aTZnb2VWVK3BjKzNOUEZFQjBUT0xDZz09>

Meeting ID: 889 6489 1257

Passcode: 022936

Yours sincerely

**Iain Lynch**  
Town Clerk

**Members' Apologies**

Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to [customer.services@farnham.gov.uk](mailto:customer.services@farnham.gov.uk) by 5pm on the day before the meeting.

**Recording of Council Meetings**

This meeting is digitally recorded and retained until the minutes are signed.

**Questions by the Public**

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.



# FARNHAM TOWN COUNCIL

## Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

*Please use the form below to state in which Agenda Items you have an interest.*

*If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)*

As required by the Localism Act 2011, I hereby declare, that I have a disclosable pecuniary or personal interest in the following matter(s).

FULL COUNCIL: 16 September 2021

Name of Councillor .....

|                       | <b>Nature of interest (please tick/state as appropriate)</b>        |              |   |
|-----------------------|---|--------------|---|
| <b>Agenda Item No</b> | <b>I am a Waverley Borough Councillor/Surrey County Councillor*</b> | <b>Other</b> | <b>Type of interest (disclosable pecuniary or Other) and reason</b> |
|                       |   |              |   |
|                       |   |              |   |
|                       |   |              |   |
|                       |   |              |   |
|                       |   |              |   |

\* Delete as appropriate



# FARNHAM TOWN COUNCIL

## Agenda Council

---

### Time and date

Thursday 16th September, 2021 at 7.00 pm

### Place

Council Chamber - Farnham Town Hall, South Street, Farnham

Please note that public attendance will be via Zoom.

<https://us02web.zoom.us/j/88964891257?pwd=aTZnb2VWVK3BjKzNOUEZFQjBUT0xDZz09>

Meeting ID: 889 6489 1257

Passcode: 022936

---

### Prayers

Prior to the meeting prayers will be said in the Council Chamber by Revd David Uffindell of St Andrew's Church. Councillors and members of the public are welcome to attend.

### 1 Apologies

To receive apologies for absence.

### 2 Disclosures of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary or other interests, or of any gifts and hospitality, in line with the Town Council's Code of Conduct.

#### NOTES:

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs Beaman, Blishen, Cockburn, Dickson, Edmonds, Gray, Hesse, Macleod, Martin, Merryweather, Mirylees, Neale, and Ward.*
- (ii) *The following councillor has made a general non-pecuniary interest declaration in relation to him being a councillor of Surrey County Council: Cllr Macleod.*
- (iii) *Members are requested to make declarations of interest, on the form attached, to be returned to [customer.services@farnham.gov.uk](mailto:customer.services@farnham.gov.uk) by 5pm on the day before the meeting.*

*Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained.*

### 3 Minutes

**(Pages 7 - 18)**

To sign as a correct record the minutes of the Farnham Town Council meeting held on July 29<sup>th</sup> at **Appendix A**.

### 4 Questions and Statements by the Public

In accordance with Standing Order 10.1, the Town Mayor will invite members of the public present to ask questions or make statements.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

**5 Town Mayor's Announcements**

To receive the Town Mayor's announcements.

**6 Questions by Members**

To consider any questions from councillors in accordance with Standing Order 9.

**Part I - Items for Decisions**

**7 Working Group Notes**

**(Pages 19 - 30)**

1 To receive the notes and any recommendations of the following Working Groups:  
i) Strategy and Finance held on 7<sup>th</sup> and 10<sup>th</sup> September 2021 at **Appendix B**

2 To receive a verbal update on any relevant matters covered by  
ii) Cemeteries and Appeals Working Group  
iii) Tourism and Events Working Group  
iv) Community Enhancement Working Group

**8 Planning and Licensing Applications**

To receive the minutes of the Planning & Licensing Consultative Group meetings held on 2<sup>nd</sup> and 16<sup>th</sup> August and 6<sup>th</sup> September at **Appendices C, D and E**.

**Part 2 - Items to Note**

**9 Actions taken under the Scheme of Delegation**

**10 Reports from Other Councils**

To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council.

**11 Reports from Outside Bodies**

To receive from Members any verbal reports on Outside Bodies where they represent Farnham Town Council.

**12 Date of Next Meeting**

To agree the date of the next meeting as Thursday October 28<sup>th</sup> at 7pm.

**13 Exclusion of the Press and Public**

TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3 of the agenda (if required) in view of any confidential items under discussion in accordance with legislation for commercial sensitivity or staffing reasons.

**Item 3 - Confidential Items**

**14 Any confidential matters arising from discussions of the Strategy & Finance Working Group notes.**

Tice's Meadow at Exempt Appendix I.

Council Membership:

Alan Earwaker (Mayor), Michaela Wicks (Deputy Mayor), David Attfield, David Beaman, Roger Blishen, Carole Cockburn, Sally Dickson, Pat Evans, Paula Dunsmore, Brian Edmonds, John "Scotty" Fraser, George Hesse, Andy MacLeod, Michaela Martin, Mark Merryweather, Kika Mirylees, John Neale and John Ward